



**Portland Public Schools  
Student Transportation**

716 N.E. Marine Drive • Portland, OR 97211  
503-916-6901 • Fax: 503-916-2707 [Soo \(r\)-3](#)

(If an existing stop is not specified, approved hitcher service will be for the closest existing stop to your residence.)

As parent of the above student, I am requesting that my student be allowed to ride an existing school bus. I understand that by accepting this service my student is not entitled to this service and accept the State of Oregon's rules Governing Pupils Riding School Busses (see reverse side) and conditions of this extended service.

**CONDITIONS OF SERVICE:**

1. Hitchers are open transfer, private, parochial, or charter school students who ride on existing bus service at existing stops.
2. It is the Parent(s)/Guardian(s) responsibility to ensure the student's safety until he/she is on the bus.
3. Student must live more than one mile from elementary schools and one and a half miles from middle schools.
4. Students are under the authority of the district and the bus driver during the time of bus use and must adhere to the rules governing all students on the bus (see other side). The district is not responsible for the student before or after he/she is on the bus.
5. Time or mileage may not be added or the route altered in order to provide hitcher service.
6. Bus service may be terminated at any time without notification as a result of:
  - a. Route changes resulting in the bus no longer traveling to the needed stop
  - b. Authorized service being hitched on is eliminated
  - c. Space no longer available on the bus
  - d. School closure or shortened school hours
  - e. Hitching student's behavior is inappropriate
7. No backup bus will be provided if the hitcher misses the bus.
8. This request must be approved and returned before student is authorized to ride.
9. Approval is for current school year only, and must be submitted again each year.

Parent/Guardian (print): \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Submit Request to PPS Student Transportation Routing office (address, phone, fax, & email are listed above)

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For Routing Office Use Only

Pickup Stop \_\_\_\_\_ Route \_\_\_\_\_ Pickup Time \_\_\_\_\_

Drop Off Stop \_\_\_\_\_ Route \_\_\_\_\_ Drop Off Time \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date \_\_\_\_\_

cc: FST \_\_\_\_\_ PPS \_\_\_\_\_

[see reverse side for Rules for Governing Pupils Riding School Busses]

For your