



September 27, 2023

To: Extended day program administrators

1. Extended day billed time will be as follows:

Example:

Fixed Time	Fixed Time	Routes stop example	Total billed time example
Travel time is the time for the bus to get to school	Spot time is arriving to school time	Route Time = from school to bus yard	Total billable time
0.30	0.10	1.00	1.40

Travel time is time for the bus to get to the school, and is for all extended day trips.  
 (*Fixed set time*, time