

Paid Leave Oregon (OR PFML)

Keyer Training

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Paid Leave Oregon

Also known as Oregon Paid Family and Medical Leave (OR PFML)

Paid Leave Oregon (OR PFML) provides most employees with paid leave for:

- The birth or adoption of a child;
- A serious illness (your own or that of a family member); or
- Safe leave (if you or your child experience sexual assault, domestic violence, harassment, or stalking).



Paid Leave Oregon: Time Coding

What to do when an employee is on leave?





Paid Leave Oregon: Time Coding in PeopleSoft

How to code this in Time and Labor for Attendance keying

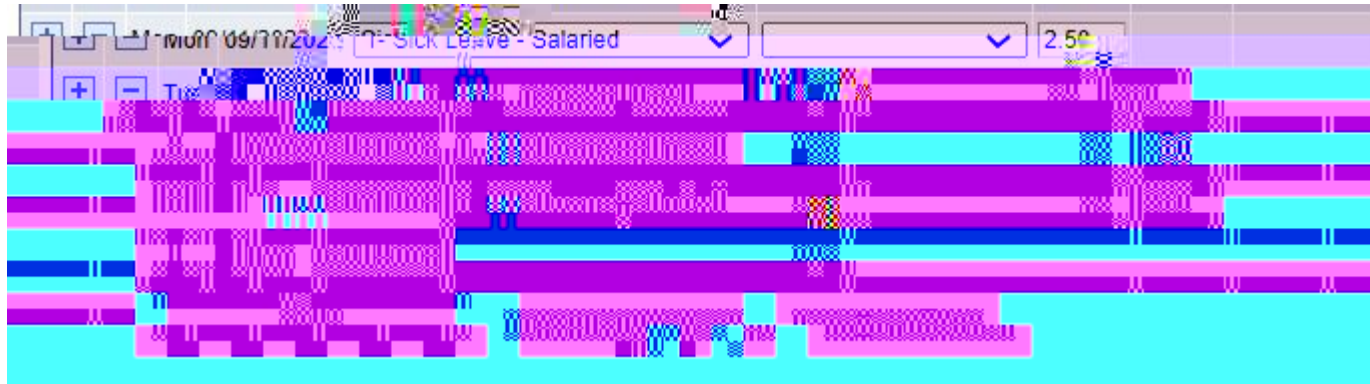
Paid Leave Oregon: Time Coding in PeopleSoft

How to code this in Time and Labor for Attendance keying

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For **Hourly employees** you do not need to worry about entering the Paid Leave OR (Unpaid) code since hourly people are only paid when time worked so you have no pay to reduce when no hours are entered. Standard will pay their benefit, and if the employees selects top off you will enter the leave time as guided by the Leave Dept in the email they send.



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Any Questions?

We will post this recording on the Leaves and Payroll Dept sites as well as be posting resources for you all to refer to when needed