

Dear future Harriet Tubman families and staff,

Portland Public Schools values your enthusiasm and input as we prepare to open up Harriet Tubman and Roseway Heights Middle Schools. In order to build an exceptional program that equitably meets the needs of all students, we must work as a community to develop a strong academic program with supports that meet the multiple needs of adolescent learners. Below is an outline of the different types of activities scheduled throughout the year to build our new school identities and programs. Thank you for your commitment to our students. We look forward to seeing you at these events.

Event	Frequency	Activity
Community	Monthly	Monthly community meetings will be held to help design the vision for the new school, find ways to create a united community while honoring feeder school identities, and plan events and transition activities.
Student Event Planning	On-going (To be scheduled after November 29, 2017 meeting)	Planning principals will be conducting regular visits to the feeder schools, meeting with student leadership teams, and organizing school tours and events.
Staff Hiring	2-3 Meetings (To be scheduled after	

