



BOARD POLICY

REIMBURSEMENT OF EXPENSES – BOARD OF EDUCATION

Board Members serve without compensation. However, Board Members shall be reimbursed for reasonable and necessary expenses actually incurred in the conduct of Board business within the budget allocation for such expenses.

I. Expense Reimbursement

- (1) The Board will annually set a budget for the reasonable and necessary expenses actually incurred by Board members in the conduct of Board business. The Board may set an annual maximum amount to be allocated (in total, per individual, or both).
- (2) Reimbursement of Board members for travel in Oregon on Board business and within the budget allocation at per diem or mileage rates established by the IRS or the District does not require prior approval as long as such expenses are otherwise incurred in compliance with District policy and procedures. Board members may be reimbursed when paid admission is required of the general public for attending District athletic events and other activities as part of their responsibilities of being informed about District operations. All other proposed expenses require prior approval of the Board Chair.
- (3) Expenses related to attendance at Board-approved State and National Meetings, Office Support, and Reimbursements for Use of Personal Auto will be charged to the Board's department budget and, while subject to overall budget constraints, are not charged to the individual Board members in

